

How to complete an application:

1. Each application begins with a short section asking you to confirm the criteria for the program. Once you answer the questions on this page and click **Next**, the full application will appear.



Your organization or project must:

- Be based in the Greater Portland area (Cape Elizabeth, Cumberland, Falmouth, Gorham, Portland, Scarborough, South Portland, Westbrook, and Yarmouth)
- Focus on one of the following: Young children aged birth to age eight, their families and/or teachers OR Middle and high school student engagement.



2. After starting the Application, you will see that some information may already be filled in, typically the Grant Proposal Contact Profile and Applicant Organization Profile sections.

Please read through and update any new information in these sections before continuing to the rest of the application.

Section 1: Grant Proposal Contact Profile

Proposal Contact

This is the person we will contact for questions about this proposal.

Proposal Contact Name*
First Name Last Name

Proposal Contact Title*

Proposal Contact Email*
example@example.com

Proposal Contact Phone
(000) 000-0000
Please enter a valid phone number.

Section 2: Applicant Organization Profile

3. The questions that appear in your application are determined by your answers to certain questions.

For example, if a program offers General Support and Project Support, when select which support type you are applying for, the set of questions that appear will be specific to that selection.

Grant Program Questions

When completing the questions below, please make sure your responses address the grant program criteria.

<https://www.maineef.org/apply-for-a-grant/available-grants-deadlines/equity-fund/>

Type of Funding Requested: General Support
 Project Support

Amount Requested

e.g., 23

Maximum allowed: 10,000.

Why does your organization need flexible, unrestricted funding right now?

Word Count: 0/250

4. You can expand or hide each section of the application by clicking the gray buttons containing arrows to the right of each section name.



Equity Fund
2025

Section 1: Grant Proposal Contact Profile



Section 2: Applicant Organization Profile



Section 3: Fiscal Sponsor



Section 4: Applicant Organization Financial Details



Section 5: Grant Funding Requested



Section 6: Upload Attachments



Section 2: Applicant Organization Profile



Applicant Organization Profile

This is where we will address and send grant decision correspondence.

Organization Legal Name

Organization Name

DBA

doing business as, if applicable

EIN

5. All questions in the application are required unless they have "Optional" at the beginning of the question.

Number of Staff

Number of Volunteers

Optional explanation for staff or volunteer numbers:

Word Count: 0/150

6. The attachments needed to complete an application will vary by program and the support type being requested; we recommend uploading all documents as PDFs. To upload, you can either drag the file directly into the box labeled Browse Files, or you can click **Browse Files** and select the file you would like to upload from your device.

List of Organization's Board or Advisory Committee Members

Organization Members

List of Organization's Board or Advisory Committee Members



Browse Files
Drag and drop files here

Include each member's name, occupation title, and town/city of residence.

Note: We recommend saving your application if you plan to step away from your computer to prevent any changes to your application from being lost as the application will time out in fifteen minutes.

Once you press "Submit" below, your application status will update to "Submitted". However, you will still be able to edit your application until the deadline.

If required fields have been left blank, they will be highlighted for you in red to complete. In this case, we recommend you delete your signature, **SAVE THE APPLICATION**, reopen the application, and complete the blank fields before submitting.

Please sign by entering your Full Name below:

Save Application