



Administrative Fee Schedule

An administrative fee that is levied against each fund quarterly contributes to grantmaking, accounting, auditing, and other services at Maine Community Foundation. Unless otherwise noted, fees are calculated based upon the fund's balance from the previous quarter. The annual minimum fee¹ for any fund is \$200 and new funds are assessed a setup fee of \$250. The fee schedule below reflects the annual rate.

FEES AS PERCENT OF FUND BALANCE

Fund Type	Up to \$1 million	The next \$2,000,000	The next \$7,000,000	Over \$10 million and less than \$25 million	Over \$25 million
Donor Advised Endowed ²	1.10%	0.90%	0.25%	0.20%	0.10%
Donor Advised Not Endowed ²	1.25%	1.10%	0.25%	0.20%	0.10%
Field of Interest	1.50%	1.30%	1.00%	1.00%	1.00%
Designated	0.85%	0.75%	0.25%	0.25%	0.25%
Agency nonprofit funds ¹	0.85%	0.75%	0.25%	0.25%	0.25%
Scholarships	1.50%	1.30%	1.00%	1.00%	1.00%

¹ Nonprofit agencies may establish sub-funds, which are not subject to an annual minimum fee.

² Community field-of-interest funds fall under this category.

In addition, the community foundation incurs a cost to manage the investment portfolio. The investment management cost is allocated to donor funds on a quarterly basis at the same time the investment returns are allocated to the funds. Total investment management cost includes all investment manager, custody, trading, and consulting fees as well as staff time dedicated to the management of the portfolio. All investment performance figures presented by the community foundation are reported net of investment related costs.

There is a gift processing fee of 5% of all gifts received in a calendar year for funds (or collection of related funds) that conduct fundraising campaigns resulting in more than 25 gifts (excluding realized bequests and internal transfers) in any calendar year.

09/07/22